SET - Organizing the Message

1. The "ask"-what do you want?
2. Senate or House issue or both?
3. What is the bill number? HB______ SB______
4. Go to Capwiz for the Talking Points at http://capwiz.com/ala/home
5. Select 1 to 2 points you identify with.
6. Do you have a related anecdote?

Think POSITIVE!
Positive messages make a difference!

http://www.act4sl.wikispaces.com
Printed by Antioch University Seattle and Mansfield University PA

CONTACT - The CALL

1. Ask for your Congressperson's Education Aide and/or be ready to leave a message.
2. Introduction - "I am a constituent of....
3. The Ask - "I would like Rep/Senator-____ to support..." (include bill number if known).
5. Relate a student-centered anecdote.
6. Emphasize the value of school libraries to K-12 students—providing equitable library services, improving academic achievement, etc.
7. Repeat your name, provide your address and e-mail.
8. Thank the aide for his/her time and concern.
9. Ending: 'Can I count on the Congressman/woman's support?'

CONTACT - The Written MESSAGE

E-mail is faster; US Mail takes weeks due to security screening.

Individualize—one per Congressperson
1. Dear ______
2. "Please support.... (include bill number if known)."
3. Make 1 to 2 bullets of talking points.
4. Short paragraph of a student-centered story/anecdote.
5. Emphasize the value of school libraries to K-12 students—providing equitable library services, improving academic achievement, etc.
6. Thank the Congressperson and ask if you can count on his/her support.
7. Under your signature add your title, address, and e-mail.
Ready, Set, Contact!

Act 4 School Libraries:
Act 4 Student Learning!

Take five minutes to make a difference!
Here is your guide to quick, easy and effective ways to make your voice heard. Contacting your federal legislators only takes a few moments and can make a tremendous difference.

READY 4 Action Steps
Fill out your legislator's contact info
http://www.usa.gov/Contact/Elected.shtml
Enter phone numbers into cell phone.
Bookmark legislators' web contact forms.
Bookmark Capwiz to get talking points.
http://capwiz.com/ala/home/